

National Taiwan Normal University
Department of Educational Psychology and Counseling
Regulations of Graduate Courses and Graduate Degree Examination

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- Article 1 These Regulations are established in accordance with the School Regulations and Degree Conferral and Graduate Degree Exam Regulations of National Taiwan Normal University.
- Article 2 The Department awards a “Master of Education, M.Ed.” degree for its Master’s Program (including the In-Service Master’s Program) and a “Doctor of Philosophy, Ph.D.” degree for its Doctoral Program.
- Article 3 The Master’s Program in the Department has the following specializations (in admission and in teaching): Educational Psychology and Counseling Psychology. The In-Service Master’s Program has no further specialization. The Doctoral Program in the Department has the following specializations (in admission and in teaching): Educational Psychology, Assessment Technology, Counseling Psychology, and Educational Psychology and Counseling taught in English. Transfer to other specializations after admission is not allowed.
- Article 4 Students must adhere to the following requirements (see Appendix for the list of courses).
1. (Master’s Program) The required minimum academic credits to graduate for the Educational Psychology specialization is 31 and for the Counseling Psychology specialization is 33. Students who plan to take the National Examination for counseling psychologist licensure shall take Internship in Counseling Psychology I and II (6 credits) during the third year of study.
 2. The required minimum academic credits to graduation for the in-service Master’s Program is 32. Graduates of this program are not eligible to take the National Examination for counseling psychologist licensure.
 3. (Doctoral Program) The required minimum academic credits to graduate for the Educational Psychology and Assessment Technology specializations are both 24 credits (six credits of cross-specialization elective courses are needed for the Assessment Technology specialization [students can take any courses to fulfill this requirement except courses in the domains of statistics and research methods]). The required minimum credits for the Counseling Psychology specialization is 26 credits. The required minimum credits for

Educational Psychology and Counseling taught in English specialization is 18 credits.

4. Courses taken from the In-Service Master's Program can be counted as required credits to graduation for Master's students. A maximum of eight credits will be recognized. The recognized credits will also be counted toward the maximum nine credits which students can take from other departments as part of elective courses (courses with fewer credits cannot substitute for the same or similar courses with more credits). Students in the In-Service Master's Program can take courses from other programs or departments for a maximum of eight credits. Ph.D. students shall take courses at the Ph.D. level or "Master and Ph.D." level during Ph.D. study. Credits taking from Master's level courses (including courses in the In-Service Master's Program) will not be counted toward graduation.
5. Students can take other departments' courses as elective courses with a maximum of nine credits. Courses from inter-collegiate courses or other departments will not be included in the maximum of nine credits if they are recognized as the Department's courses. The acceptance of inter-collegiate courses or other departments' courses as the Department's courses will be determined by the Department Chair.
6. For practicum/internship courses, students should take Practicum/Internship I before Practicum/Internship II. If students need to take Practicum/Internship II before Practicum/Internship I under any circumstances, students need to submit an application to the Department's Practicum/Internship Committee with proper justification. Practicum/Internship courses need not to be taken consecutively; a year of practicum/internship experience will meet the requirement. The Ph.D. level courses "Advanced Practicum in Counseling Psychology I & II", "Counseling Supervision and Practicum I & II", and "Advanced Internship in Counseling Psychology I & II" cannot be taken simultaneously; other conditions need to be acknowledged by the instructor.
7. Implementation guidelines for "Practicum in Counseling Psychology" and "Internship in Counseling Psychology" in Master level and "Advanced Practicum in Counseling Psychology", "Counseling Supervision and Practicum", "Advanced Internship in Counseling Psychology", and "Qualification Exam" in Doctoral level are established separately.

Article 5 The English proficiency requirement for graduation for graduate students (excluding students in the In-Services Master's Program) in the Department are as follows:

1. Meet any one of three criteria below:
 - A. Take and pass one or more professional courses taught in English in the National Taiwan University System (courses from an

undergraduate program are recognized).

B. Pass the first stage of the intermediate level of the General English Proficiency Test (GEPT), other equivalent level of international standardized tests, or Lexile 850L or above.

C. Take the online course “English Grammar” (600L).

2. For students admitted from the 2020 academic year, the evidence of English proficiency is valid for 10 years; there is no limitation on the validation period for students admitted before the 2020 academic year.
3. Students who are admitted into the Master’s Program of the Department from the University’s undergraduate program can have their comprehensive assessment test score of the University recognized (only tests taken before the 2019 academic year).

Article 6 Students must finish Academic Ethics and Integrity Education and pass the Evaluation in Academic Orientation and Professional Development course (except for Educational Psychology and Counseling taught in English specialization) in order to graduate. Ph.D. students in the Educational Psychology and Counseling taught in English specialization shall finish Academic Ethics and Integrity Education and pass the Evaluation on their own. Master’s students in In-Service Master’s Program must finish Academic Ethics and Integrity Education and pass the Evaluation in Studies in Psychology course. The “Academic Ethics and Integrity Education Implementation Guidelines” of the Department is established separately.

Article 7 General rules for choosing thesis/dissertation advisor for Masters students (including students in in-service Master’s program) is at least one full-time teacher (level of Assistant Professor or higher) of the Department, for Ph.D. students, their advisor must be a full-time Professor or Associate Professor from the department. Students can have one co-advisor (either from the University or another university) when necessary upon the agreement of thesis/dissertation advisor and the Department Chair. The qualification of co-advisor shall follow the rules mentioned above; any other circumstances shall follow Article 10 on qualification of degree examination members of the Regulations.

Every full-time teacher of the Department can act as a thesis/dissertation advisor for no more than 15 day time graduate students and 9 In-Service Master’s Program students. In general, the quota for day school and night school are not transferable.

Students must submit the department's "Application Form for Changing of Thesis/Dissertation Advisor" with a reason statement and the signature of both the current advisor and the new advisor to the Department if they would like to change advisors. Advisors shall submit the department’s "Declaration of Termination of Theis Advisor Position" and notify the Department with a reason

statement if they would like to terminate the advisor-advisee relationship, the departmental office will notify the graduate student to find a new advisor. Without obtaining written consent from the original advisor, the graduate student is not permitted to use the original advisor's research project or results as part of the joint research outcomes with the new advisor or as the main body of the thesis.

Article 8 Students can apply for Master's degree examination, Ph.D. dissertation proposal examination, or Ph.D. degree examination upon meeting the following criteria:

1. Criteria for Master's degree examination:
 - A. Complete at least one semester.
 - B. For Educational Psychology and Counseling Psychology specialization, students must finish the required academic credits for the various domains stated under the curriculum structure and finish the required credits for graduation.
 - C. Finish and Pass the Academic Research Ethics Education.
 - D. Participate in or audit at least two Department degree examinations.
 - E. Meet the English proficiency requirement.
2. Criteria for in-service Master's degree examination:
 - A. Complete at least one semester.
 - B. Finish the required academic credits stated under the curriculum structure and finish the required credits for graduation.
 - C. Finish and Pass the Academic Research Ethics Education.
 - D. Participate in or audit at least two Department degree examinations.
3. Criteria for Ph.D. dissertation proposal examination or Ph.D. degree examination:
 - A. Ph.D. dissertation proposal examination:
 - i. Complete at least one academic year.
 - ii. For Educational Psychology, Assessment Technology, Counseling Psychology, and Educational Psychology and Counseling taught in English specialization, students must finish the required academic credits for the various domains stated under the curriculum structure and finish the required credits for graduation (excluding the course "Advanced Internship in Counseling Psychology" for the Counseling Psychology specialization).
 - iii. Finish and Pass the Academic Research Ethics Education.
 - iv. Pass the qualifying examination.
 - v. Finish the journal publication requirement: having at least one publication published in a SCI, SCIE, SSCI, A&HCI, EI, TSSCI, THCI (THCI Core before 2016) journal, EconLit and SCOPUS indexed journal, or other scholarly and professional journal

recognized by other departments, during the course of Ph.D. study. Students must be the first author or corresponding author of the publication. If the article has been accepted but not published, students need to provide additional materials to support its status. In general, publications need to be co-published with the dissertation advisor; other conditions need to be acknowledged by the dissertation advisor. The publication cannot be the revision of the Master's thesis or the publication planned as a substitute for the qualifying examination. Whether the publication meets the required competence level is subject to the dissertation advisor's and the Department Chair's decision. When doubts arise, the final decision is then made by the Developmental Committee.

- vi. Participate in or audit at least two Ph.D. dissertation proposal examinations or Ph.D. degree examinations of the Department.

B. Ph.D. degree examination:

- i. Complete at least one academic year.
- ii. For Educational Psychology, Assessment Technology, Counseling Psychology, and Educational Psychology and Counseling taught in English specialization, students must finish the required academic credits for various domains stated under the curriculum structure and finish the required credits for graduation.
- iii. Wait at least four months after passing the dissertation proposal examination.
- iv. Meet English proficiency requirements.

Article 9 Regulation of application process and required documents for Master's and Doctoral degree examination and Ph.D. dissertation proposal examination: Applicants need to submit their applications before November 15th and April 15th of the year, except in the circumstance that the dissertation advisor agrees to have the examination before mid-term, in which case the student shall submit the application before the 15th of the month prior to the scheduled exam date.

Required Documents:

- 1. Master's degree examination:
 - A. Degree Examination Application Form (with declaration of academic integrity);
 - B. Oral Defense Committee List;
 - C. Academic transcripts;
 - D. Proof of finishing Academic Research Ethics Education;
 - E. Record of Participating or Auditing Degree Examination;
 - F. First draft of the thesis and its abstract (submitted to the thesis

- advisor). In general, the thesis needs to be written in Mandarin Chinese. Theses written in other languages need to first be approved by the thesis advisor;
- G. The thesis similarity report from the University library's online plagiarism system (Not excluding small sources, match overview cannot be higher than 30%, the similarity from any single source cannot be higher than 10%);
 - H. Evidence of English proficiency.
2. In-service Master's degree examination:
- A. Degree Examination Application Form(with declaration of academic integrity);
 - B. Oral Defense Committee List;
 - C. Academic transcripts;
 - D. Proof of finishing Academic Research Ethics Education;
 - E. Record of Participating or Auditing Degree Examination;
 - F. First draft of the thesis and its abstract (submitted to the thesis advisor). In general, the thesis needs to be written in Mandarin Chinese. Theses written in other languages need to first be approved by the thesis advisor;
 - G. The thesis similarity report from the University library's online plagiarism system (Not excluding small sources, match overview cannot be higher than 30%, the similarity from any single source cannot be higher than 10%);
 - H. Copy of receipt of thesis advisory fee (TWD\$16,000).
3. PhD dissertation proposal examination or PhD degree examination:
- A. PhD dissertation proposal examination:
 - i. Dissertation Proposal Examination Application Form(including the oral defense committee list);
 - ii. Academic transcripts;
 - iii. Proof of finishing Academic Research Ethics Education;
 - iv. Journal Publication Assessment Application Form;
 - v. Record of Participating or Auditing Degree (or Dissertation Proposal) Examination;
 - B. PhD degree examination:
 - i. Degree Examination Application Form(with declaration of academic integrity);
 - ii. Oral Defense Committee List;
 - iii. Academic transcripts;
 - iv. First draft of the dissertation and its abstract (submitted to the dissertation advisor). In general, the dissertation needs to be

written in Mandarin Chinese. Dissertations written in other languages need to first be approved by the dissertation advisor;

- v. The dissertation similarity report from the University library's online plagiarism system (Not excluding small sources, match overview cannot be higher than 30%, the similarity from any single source cannot be higher than 10%);
- vi. Evidence of English proficiency.

Article 10 The Department Graduate Degree Examination Committee is organized as follows:

1. Master's Program (including In-Service Master's Program) Degree Examination:

The Master's Degree Examination Committee shall consist of 3 to 5 members, in the case of student having two advisors, the committee shall consist of at least 4 to 5 members, including one-third or more of non-NTNU faculty members (including adjunct faculty), which shall be approved by the President. The convener of the committee will be appointed by the Department Chair (the thesis advisor shall not act as the convener of the committee).

The Master's Degree Examination Committee members should specialize in disciplines related to the Master's degree candidate's thesis and have one of the following qualifications:

- i. Currently or formerly a Professor, Associate Professor, or Assistant Professor.
- ii. Academician, currently or formerly as a research fellow, associate research fellow, or assistant research fellow at Academia Sinica.
- iii. Hold a PhD degree with significant contributions in the academic field.
- iv. Specialize in an uncommon or exceptional field, or have professional practical experience, with significant academic or professional contributions.

The thesis advisor is an ex-officio member. The aforementioned criteria for iii are those who hold a Ph.D. degree and have more than two years of teaching or professional practical experience. Written documentation demonstrating sufficient related experience should be provided by the thesis advisor and approved by the Department Chair. The aforementioned criteria for iv are those who hold a position as professional technicians at the Assistant Professor level or higher in a university or medical professionals who have more than three years of teaching experience, or Psychologists or Physicians who have more than 10 years of professional practice experience. Written documentation demonstrating sufficient related experience should be

provided by the thesis advisor and approved by the Department Chair.

2. Ph.D. Program Dissertation Proposal Examination and Degree Examination: The Ph.D. Dissertation Proposal Examination Committee and Degree Examination Committee shall consist of 5 to 7 members. The dissertation advisor shall provide a list of at least 8 potential members to the Department Chair, who will select and appoint the final 5 to 7 committee members. The committee must include one-third or more of non-NTNU faculty members (including adjunct faculty), which shall be approved by the President. The convener of the committee will be appointed by the Department Chair (the dissertation advisor shall not act as the convener of the committee).

The Doctoral Degree Examination Committee members should specialize in disciplines related to the doctoral candidate's dissertation and have one of the following qualifications:

- i. Currently or formerly a Professor or Associate Professor.
- ii. Academician, currently or formerly as a research fellow or associate research fellow at Academia Sinica.
- iii. Hold a Ph.D. degree with significant contributions in the academic field.
- iv. Specialize in an uncommon or exceptional field, with significant academic or professional contributions.

The dissertation advisor is an ex-officio member. The aforementioned criteria for iii are those who hold a Ph.D. degree and have more than two years of teaching experience. Written documentation demonstrating sufficient related experience should be provided by the dissertation advisor and approved by the Department Chair. The aforementioned criteria for iv are those who hold a position as professional technicians of the Associate Professor level or higher in a university or medical professionals who have more than three years teaching experience. Written documentation demonstrating sufficient related experience should be provided by the dissertation advisor and approved by the Department Chair.

Article 11 Degree examinations are held once every semester. Degree examinations must be held before the last day of the semester of which the student submits the degree examination application. Video conferencing degree examinations must be approved by the Department Affairs Committee, and the examination shall be both video- and audio-recorded.

Article 12 The passing mark of the graduate degree examination is B- (or 70 from the hundred-mark system); the mark is decided by the average scores given by the present members. Students who fail the examination may retake the examination in the next semester or next year prior to the expiration of their

study periods. Only one retake of the examination is allowed. The grading system of Ph.D. dissertation proposal examination is: 1. Pass; 2. Pass after Correction; 3. No Pass. For those with “Pass after Correction”, the dissertation advisor is responsible for reviewing after correction. Students who fail the examination may retake the examination in the next semester. Only one retake of the examination is allowed.

Article 13 Students shall download related documents from the Department’s website before degree examination and have them accessible during the examination. Students should invite other students for assistance during the examination by themselves.

Article 14 After the degree examination, students shall submit the thesis/dissertation and the thesis/dissertation similarity report from the University library’s online plagiarism system (Not excluding small sources, match overview cannot be higher than 30%, the similarity from any single source cannot be higher than 10%) according to the regulations of the University and the school leaving procedure.

Article 15 Any matters that are not regulated in the Regulations shall be administered in accordance with related regulations established by the University.

Article 16 Regulations pertaining to graduate requirements (degree conferral, etc.) in the Regulation were approved by the Department Affairs Committee and Curriculum Committee of College of Education and examined by the Academic Affairs Committee, other regulations were approved by the Department Affairs Committee and ratified by the Academic Affairs Office. Amendments shall be processed accordingly.

These regulations were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.

Appendix: List of Courses for Graduate Students for National Taiwan Normal University, Department of Educational Psychology and Counseling

1. Minimum Academic Credits for Graduation

Program	Specializations	Compulsory Credits	Elective Credits	Minimum Credits for Graduation
Ph.D. Program	Educational Psychology	4	20	24
	Assessment Technology	8	16	24
	Counseling Psychology	17	9	26
	Educational Psychology and Counseling taught in English	8	10	18
Master's Program	Educational Psychology	10	21	31
	Counseling Psychology	17	16	33
In-service Master's Program	--	10	22	32

2. Core Subjects in Each Specializations

Program	Specializations	Course Name	Credits	Level	Note
Ph.D. Program	Educational Psychology	Academic Orientation and Professional Development	2	Master's and Ph.D.	
		Studies in Contemporary Educational Psychology	2	Ph.D.	
	Assessment Technology	Academic Orientation and Professional Development	2	Master's and Ph.D.	
		Special Topics on Test Model and Assessment Technology	3	Master's and Ph.D.	
		Mathematic Foundation of Test	3	Master's and Ph.D.	
	Counseling Psychology	Academic Orientation and Professional Development	2	Master's and Ph.D.	
		Advanced Special Topics on Counseling Theories	3	PhD	
		Advanced Practicum in Counseling Psychology (I) (II)	2,2	Ph.D.	
		Counseling Supervision and Practicum (I) (II)	2,2	Ph.D.	
		Advanced Internship in Counseling Psychology (I) (II)	2,2	Ph.D.	
	Educational Psychology and Counseling taught in English	Psychology of Crossing Cultural Borders	2	Master's and Ph.D.	
		Advanced Educational Statistics	3	Master's	

Program	Specializations	Course Name	Credits	Level	Note
		(A)		and Ph.D.	
		Academic Writing for Education Research	3	Master's and Ph.D.	
Master's Program	Educational Psychology	Academic Orientation and Professional Development	2	Master's and Ph.D.	
		Methodology in Behavior Science	3	Master's	
		Special Topics in Educational Psychology	2	Master's	
		Advanced Educational Statistics (A)	3	Master's and Ph.D.	
	Counseling Psychology	Academic Orientation and Professional Development	2	Master's and Ph.D.	
		Methodology in Behavior Science	3	Master's	
		Special Topics on Counseling Theories	3	Master's	
		Special Topics in Counseling Procedures	3	Master's	
		Practicum in Counseling Psychology (I) (II)	3, 3	Master's	
	In- Service Master's Program	--	Research Methods in Social and Behavior Science	2	Master's
Studies in Statistics			2	Master's	
Evaluation of Research in Psychology			2	Master's	
Studies in Psychology			2	Master's	
Theories of Counseling			2	Master's	

Note: Please refer to curriculum structure of each specialization of the admitted academic year for domain courses and other elective courses.