

**National Taiwan Normal University**  
**Department of Educational Psychology and Counseling**  
**Master's Part-Time "Practicum in Counseling Psychology" Course Essentials**

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To align with the implementation of part-time "Practicum in Counseling Psychology (I), (II)" for second-year master's students, the course essentials of "Practicum in Counseling Psychology" are delineated. They serve as referencing criteria for students who are selecting agencies for part-time practicum training. Any public or private medical hospitals and clinics registered with the government, agencies, universities, colleges, higher education institutions, and high schools that meet the following conditions are qualified to be part-time counseling psychology practicum placement agencies for master's students in the Department.

1. The Agency provides services that include mental health and related services, and the Agency has an established modus operandi or scheme for practicum training.
2. The Agency must have at least two full-time staff in counseling psychology or related professional discipline who has a master's or more advanced degree.
3. The Agency must have designated personnel who coordinates operational business of counseling psychology practicum.
4. The Agency must have delegated or contracted personnel to provide supervision and vocational training for practicum students. Supervisors must possess the following qualifications:
  - a. a psychologist license or public clinical psychologist certificate;
  - b. a doctorate in counseling psychology or related fields, AND at least one (1) year of practitioner experience in counseling psychology;
  - c. a master's degree in counseling psychology or related fields, AND at least three (3) years of practitioner experience in counseling psychology;

Students who need to change practicum agency due to special circumstances must first secure the consent of both the course instructor and the initial practicum placement agency. Students are only allowed to change practicum agency once.

5. The Agency must enable practicum trainees to provide at least an average of 2-3 hours of counseling and psychotherapy services to individual cases per week (or individual cases that amount to at least 40 counseling and psychotherapy service hours for each semester).
6. The Agency must agree to provide at least 200 hours per year (or 100 hours per half a year) of practicum training experiences, which must include at least 80 hours per year (or 40 hours per half a year) of direct services to individual cases, and 40 hours per year (or 20 hours per half a year) of individual supervision, and 80 hours per year (or 40 hours per half a year) of related professional service. Each week the Agency should engage practicum trainee in approximately 6-8 hours (about two half-a-days) of practicum duties.
7. The Agency agrees to provide an appropriate occupational title to practicum students (e.g., practicum counseling trainee), audio or video-recording facilities, and office equipment and furniture such as a desk and a chair.
8. Priority will be given to placement agencies that can provide relevant benefits (e.g., school bus, meals, lodging, etc.) to practicum trainees.
9. The Agency provides practicum training duties which include, at the minimum, the following experiences:
  - a. Individual, marital, or family counseling and psychotherapy;
  - b. Group counseling and psychotherapy;
  - c. Individual evaluation and psychological assessment;
  - d. Psychological consultation, mental health education and prevention promotion;
  - e. Professional administration of counseling agency or department unit;
  - f. Other electives related to counseling psychology, including crisis management, case management, etc.
10. The Agency can provide practicum trainees with the following supervision and vocational training:
  - a. A minimum of 1 hour per week of individual supervision (or the Agency can allow the practicum trainee to hire an external supervisor who can provide professional supervision);
  - b. Weekly case conference, group supervision, topical workshop, or other professional training or advanced courses related to various psychological services, such as book club, psychotherapy training videos and discussion, group observations, etc.
11. The practice of counseling and supervision practicum should adhere to the following Department guidelines:

- a. All supervision matters related to undergraduate, master's, and doctoral counseling practicum must be coordinated with department's curriculum planning that takes place in the second semester of each academic year. In the subsequent academic year, doctoral courses in "Counseling Supervision and Practicum (I), (II)" and "Advanced Internship in Counseling Psychology (I), (II)" must align with master's courses in "Practicum in Counseling Psychology (I), (II)" and "Internship in Counseling Psychology (I), (II)," as well as align with undergraduate courses in "Teaching Practicum: Guidance (I), (II)," "Teaching Practice in Career Planning," "Educational Service Learning in Career Planning," and "Practicum of School Counseling (I), (II)." Instructors of counseling practicum courses across the degree levels must convene and coordinate course offering and course alignment matters in advance.
- b. Supervisees (undergraduate and master's students under the supervision of doctoral students) must provide feedback about supervision (to doctoral students).